**國立陽明交通大學新生保留入學資格申請表**

NYCU Application Form for Retention of Student Status

**※保留入學申請必須於入學當學期註冊前完成方為有效**

The application procedure must be completed before the semester registration

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| **學　號**  Student ID No. | |  | **姓　名**  Name |  |
| **系　所**  Dep./Inst. | |  | **學　制**  Course | * 學士班 Bachelor Program * 碩士班 Master Program * 博士班 Ph.D. Program |
| **申請期間**  Application Period | | 自 學期度第1學期 至 學年度第2學期From August 1, \_\_\_ until July 31, \_\_\_\_\_ | | |
| **電話/手機**  Phone number | |  | **電子郵件**  E-mail |  |
| **申請原因**  Reason for Application | □　**因重病須長期療養或復健時程，並持有健保局特約區域醫院以上出具之證明者。**  Medical reasons ( please attach a certification from NHI approved hospital.)  □　**因教育實習持有證明或服兵役持有入營服役通知書。**  Internship or military service ( please attach an internship certificate or notice of military duty.)  □　**懷孕、分娩或撫育三歲以下子女之需要者，檢附醫院證明或戶籍謄本。**  Pregnancy, childbirth, or raising children under the age of three ( please attach document issued by hospital.)  □　**因特殊事故不能按時入學經所屬教學單位簽請教務長核准者。**  Under special circumstances and have been approved by the Vice President for Academic affairs.  □　**符合有關法令規定之原因**：  Reasons for compliance with relevant laws and regulations.  **申請人簽名**Signature of Applicant**：** | | | |

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| **審核單位**  Ratification |  **就讀系所**Dep./Inst.   * 不同意辦理保留，但同意辦理休學。   Disagree, please apply for suspension of student status instead. | | **系所助理**  Clerk |  |
| **系所主任/所長**  Chairperson |  |
|  **教務處註冊組** Division of Registrar | |  | |
| **會辦單位**  Countersign | **住宿服務組**  Housing Center |  | **出納組**  Cashier Division | (已繳費者辦理退費)  For Tuition and Fees Refunded |
| **國際事務處**  Office of International Affairs | (非境外生免會)  International Student Only | **境外生事務組**  Division of Overseas Student Affairs | (非境外生免會)  International Student Only |
| **教務處註冊組登錄**  Division of Registrar | |  | | |
| 【單位位置說明 Location of Office】   |  |  |  | | --- | --- | --- | | 單位　Office | 陽明校區 YangMing Campus | 交大校區Chiao Tung Campus | | 住宿服務組  Housing Center | 博雅中心 Boya Center | 資訊館3樓 Information Technology Service Center 3F | | 國際事務處  Office of International Affairs | 博雅中心 Boya Center | 圖書館8樓 Library 8F | | 境外生事務組  Division of Overseas Student Affairs | 博雅中心 Boya Center | 行政大樓一樓 Administration Bldg. 1F | | | | | |