!!繳交至專班前，紅框處請填寫完整!!

※保留入學申請必須於入學當學期註冊前完成方為有效(依學則第四條規定)

lication Form

姓名 Name		申請日期 Date of Application	
性別 Gender		學號 Student ID No.	
系所 Faulty/Dept.			
學制 Program	☐ 學士班(Bachelor Program) ☐ 碩士班(Master Program) ☐ 碩專班(In-service Master Program) ☐ 博士班(PhD Program)		
地址 Address	郵遞區號 Postal Code( )		
電話 Tel.			

申請原因 Reason for Application

☐健康因素(附公立層級證明書)Health Factor (please attach with a public-level certification)
☐經濟因素(社會局證明)Economic factor (please attach with Social Bureau certification)
☐服兵役(附徵集令影本)Military service (please attach with photocopy of conscription order)
☐其他因素(請檢附說明及證明文件)Other Factors (please attach with explanation & supporting documents)

附繳證件 Certification Attachment

1. 學歷證件正、影本(Original & photocopies of academic certificates)
2. 身份證正、影本(Original & photocopy of ID)
3. 錄取通知或成績(Admission notice or report card)
4. 掛號回郵信封一個(請貼足 28 元郵票，填妥收件人、收件地址)一個
5. 其他證明文件(Others do

請自行確認欲保留之學期數 (1 年為上限)

自民國 年 8 月 1 日 起至 民國 年 7 月 31 日止
From August 1, _____until July 31, _____

法定代理人簽章 Signed by the Parent or Legal Representative		申請人簽章 Signed by the Applicant	

Note:：For Graduate student, no signature is required for parent or legal representative

會簽意見 Countersign & Comments

系主任 Dept. Chairman	簽章(Signature):	☐同意 (Agree) ☐不同意 (Disagree)
所 長 Dept. Director	簽章(Signature):	☐同意 (Agree) ☐不同意 (Disagree)
經辦人 Person In Charge	註冊組長 Chief of Registrar	教務長 Dean of Academic Affairs

附註：

1. 因保留入學資格視同辦理入學手續，故學歷證件及身份證須繳驗正本，驗畢當場退還，錄取通知或成績單繳附正本。
2. 申請保留入學資格請依註冊通知上規定之申請期限前提出。

Note：

1. As reserved admission qualification is deemed as a regular admission procedure, so the applicant must produce original academic certificates for inspection where they will be returned on the spot thereafter; and the admission notice or report card must be submitted in original copy.
2. Applicant for reserved admission qualification is advised to apply in advance within the application period stated in the registration notice.